

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**Maidan Garhi, New Delhi – 110068**

**Programme Development Form (PDF)**  
**(For approval of the School Board & Academic Council)**

1. **Name of the Programme\*** \_\_\_\_\_ **& Code:** \_\_\_\_\_  
\*(Nomenclature of degree programmes as per UGC Gazette Notification on Specification of Degrees, March 2014)
2. **Total Credits:** \_\_\_\_\_
3. **Medium of Instruction:** \_\_\_\_\_
4. **Mode of delivery (ODL/ Online):** \_\_\_\_\_
5. **Duration of the programme: Minimum:** \_\_\_\_\_ **years; Maximum:** \_\_\_\_\_ **years**
6. **Eligibility for admission:** \_\_\_\_\_
7. **Name of the School(s) proposing the Programme:** \_\_\_\_\_
8. **Name of the Programme Coordinator (s)** \_\_\_\_\_
9. **Programme Learning Outcomes:**

<b>Expected Programme Learning Outcomes (PLOs) in terms of :</b>	<b>Knowledge:</b>
	<b>Skills:</b>
	<b>Application of Knowledge &amp; Skills:</b>
	<b>Generic Learning Outcomes:</b>
	<b>Constitutional, Humanistic, Ethical, and Moral Values:</b>
	<b>Employability &amp; Entrepreneurship skills:</b>

**10. Programme Structure & Components:**

(each course must be filled in a separate row):

Component	Type of Course (Theory/ Practical/ Project/ Internship/ etc.)	Course Title	Credits	Expected Course Learning Outcomes (CLOs)	To be developed inhouse/ Adopted/ Adapted	Mode (Print/ e-SLM/ MOOC/ OER, if Any other specify)
<b>Disciplinary/ Interdisciplinary Core Courses</b>						

<b>Disciplinary/ Interdisciplinary Elective Courses</b>						
<b>Skill / Ability Enhancement Courses</b>						
<b>Internship/ Apprenticeship/ Community Engagement and service</b>						
<b>Indian knowledge system / Value Addition Courses</b>						
<b>Research Skills courses (if any)</b>						
<b>Multilingual courses</b>						
<b>Any other</b>						

11. Academic Counselling Support (each course must be filled in a separate row) Put ✓ mark in the relevant columns:

Course Title	Face-to- Face sessions	Interactive Radio Counselling	Tele-conferencing	Web-enabled Academic Support (WEAS)	Online Counselling	SWAYAM-PRABHA	Any other

12. Requirements, in respect of the programme (wherever applicable):

i) Design and Development

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ii) Delivery (including special infrastructure for conduct of practical etc )

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iii) Evaluation Strategy (specify components viz. assignments, online self-testing, project, fieldwork, internship, apprenticeship, dissertation, computer based testing, pen and paper based proctored exams, etc.)

Course	Continuous Assessment		Term End Assessment	
	Component(s)	Weightage	Component(s)	Weightage


**iv) Qualifications of the Academic Counsellors:**

\_\_\_\_\_

**v) Qualifications of Paper Setters and Evaluators:**

\_\_\_\_\_

**13. Proposed Exit Levels, please specify\*:**

NHEQF levels	Qualification	Proposed Nomenclature	Credit requirements
Level 5	Undergraduate Certificate (in the field of learning /discipline) for those who exit after the first year (2 semesters) of undergraduate programme.		40 credits
Level 6	Undergraduate Diploma (in the field of learning /discipline ) for those who exit after the first two years (4 semesters) of undergraduate programme		80 credits
Level 7	Bachelor's Degree (Programme duration: Three years or 6 semesters.		120 credits
Level 7	Bachelor of Vocation (B.Voc) Programme duration: 3 years or 6 semesters.		120 credits
Level 8	Bachelor' Degree (Honours/ Research) Programme duration: Four years or 8 semesters.		160 credits
Level 8	Post-Graduate Diploma for those who exit after successful completion of the first year or two semesters of the 2-year Master's programme.		40 credits
Level 9	Master's Degree Programme duration: Two years or four semesters after obtaining a Bachelor's degree.		80 credits
Level 9	Master's Degree Programme duration: One year or 2 semesters after obtaining a Bachelor's degree (Honours / Research).		40 credits

\* Based on the UGC Notification as and well applicable

**14. Expected enrolment (per cycle /annual):**

<200	
200-500	
500- 1000	
>1000	

**15. Proposed budget for design and development of the programme:** \_\_\_\_\_

**16. Estimated fee of the programme**

*(P&DD may be approached to work out the cost of delivery, and accordingly set fee of the programme. Outline for the basis of costing may be appended).*

**17. Programme launch cycle and year: July \_\_\_\_\_ / January \_\_\_\_\_**

*(If programme is ready by March/ September, it will be considered for July/ January Cycle, respectively.)*

**18. Status of Approval of Programme Proposal Form (PPF) by School Board**

	<b>Meeting No. with Dates</b>	<b>Item No.</b>	<b>Decision Taken in the Statutory Body (Specify)</b>  <i>(please enclose copy of relevant Minutes as proof)</i>
<b>School Board</b>			

**Name & Signature of the Programme Coordinator (s)** \_\_\_\_\_

**Name & Signature of the Director of the  
School of Studies, IGNOU**

**Seal**

**Date:**

**Recommendation of the School Board on PDF and PPR (for placing before Academic Council)**

<b>Form</b>	<b>Meeting No. with Dates</b>	<b>Item No.</b>	<b>State the Decision Taken in the School Board</b>  <i>(copy of relevant Minutes to be attached as proof)</i>
<b>Programme Development Form</b>			
<b>Programme Project Report</b>			

**Enclosures:**

1. PPF with relevant extract of the Minutes of School Board.
2. Form for the Approval of draft PPF by P&DD
3. PPR along with Minutes of Meeting of the School Board that considered Programme Development Form (PDF)

**Name & Signature of the Director of the  
School of Studies, IGNOU**

**Seal**

**Date:**